



Code of Conduct

Participants on interstudy programs are expected to exhibit sensitivity to the host culture, maintain good behavior, and observe local rules and laws. interstudy reserves the right to dismiss any participant for reasons of unacceptable personal and/or academic behavior. Such dismissal will be without refund and return transportation will be at the student's expense.

The Code of Conduct incorporates rules and policies that students are responsible for knowing and following. Students must review and be familiar with policies in the interstudy catalog, this Code of Conduct, the information on the interstudy website, and information in the Student Handbook.

A. Code of Academic Conduct:

1. Students must maintain an adequate standard of academic work. interstudy recommends that students enroll in a course load equivalent to 14-16 U.S. semester-hour credits while they are abroad in order to meet the normal course requirements of most U.S. colleges and universities. Students must receive written permission from their home institution and from interstudy to take fewer than 14 semester-hour credits (though a minimum of 12 semester-hour credits is always required).
2. Students must not engage in plagiarism, cheating, or other forms of academic dishonesty.
3. Students must agree to abide by all academic and conduct regulations set forth by the host institution as a condition of their enrollment.

B. Code of Non-Academic Conduct:

1. Students must attend all mandatory interstudy and host institution orientations and meetings.
2. Students must obey all local governmental laws and regulations where the program is located. Students are subject to the laws of the host country. Students will attend to legal matters with personal funds. interstudy does not guarantee that assistance can be provided under such circumstances.
3. Students must behave responsibly at all times. Behavior considered unacceptable includes but is not limited to: Actions causing danger to oneself or others; Actions which result in the intentional or unintentional destruction of others' property; Involvement in theft; Possession of firearms, bombs, or other incendiary/explosive devices; Furnishing false information to interstudy staff, local authorities, and institution officials; Very loud and/or disruptive behavior; Anti-social or unseemly behavior which reflects poorly on fellow interstudy students or interstudy itself; Failure to heed the direct instruction of interstudy staff or host institution staff.
4. Students are not permitted to behave violently at any time. This includes physical violence, intimidation, and verbal abuse.

5. Inappropriate sexual behavior disruptive to the program or offensive to the host culture is not tolerated. Sexual misconduct refers to sexual harassment, sexual assault, threats, or coercion.
6. Alcohol abuse/misuse is not tolerated. Alcohol consumption that results in any of the following may lead to disciplinary action: loss of consciousness; destructive or abusive behavior; endangerment of self or others; treatment or hospitalization for alcohol poisoning.
7. Drug abuse/misuse is not tolerated. The possession, use, manufacture, distribution, or dispensing of illegal drugs of any type is not permitted.
8. While in the host country, students must refrain from political activity for their own safety. Students should avoid joining political parties or unions, demonstrations, soliciting political material, or picketing.

I understand that as an interstudy student, I will be viewed as a representative of my country and of interstudy. It is my intention to act as a good-will ambassador and to conduct myself in an appropriate manner. I have read the above rules and fully agree to follow them. I understand that violation of this agreement will lead to disciplinary action and sanctioning by interstudy and/or local authorities. I also understand that signing this form is a requirement for participation in an interstudy program.

Print Name: _____

Signature: _____

Date: _____

Sanctions:

Any violation of interstudy's Code of Conduct may result in the issuing of a sanction. Sanctions may vary depending on the circumstances and severity of the infraction. Sanctions may include but are not limited to: written warning; probation; dismissal from program; removal from housing; disciplinary action by host institution; and disciplinary action by home institution. Note that sanctions will be issued directly to the student and may be copied to the student's home institution, host institution, and parents if necessary.

Disciplinary Process:

1. The designated interstudy staff member will issue the student a written notice of the alleged violation. A copy of this notice will be shared with the student's home college and host institution and may be shared with the student's parents. The notice will briefly describe the alleged infraction and will denote which regulation of the Code of Conduct has been breached.
2. After reading the written notice, the student will have an opportunity to be heard by the

designated interstudy staff member before a decision is made and a sanction is issued. In rare cases, immediate action to prevent disruption or harm may be taken before the student has a chance to be heard, although such an opportunity will be given to the student as soon as possible thereafter.

3. The designated interstudy staff member responsible for the student's case will consult with the interstudy Boston office before deciding whether to impose sanctions.

4. After reviewing the available information, hearing the student's response, and consulting as appropriate, the designated interstudy staff member will decide whether the student has breached the Code of Conduct and will determine the appropriate sanction. The student will then receive a written notice of the decision and the sanction and a copy will be sent to the student's home and host institutions.

5. Students may appeal the decision if they believe error has occurred in the original proceeding. interstudy's official Appeals Process document must be used.

6. In addition to interstudy's disciplinary action, students are subject to the disciplinary processes of their home institution and their host university. Host universities will notify interstudy if action is to be taken against interstudy students. interstudy may not be able to intervene on behalf of the student in such cases. Dismissal from a host institution results in an automatic dismissal from an interstudy program.